



Hartman Cabin & Shelter

5272 Aber Road Williamsburg, Ohio 45176

Thank you for choosing Clermont County Park District for your event.

Rates

Monday - Sunday \$250.00

Rental Time

The cabin and shelter are available from 10:00 am until midnight on the day of your reservation. You may not enter the building prior to the day of your rental. If available, the cabin and shelter may be rented the day before when additional time is needed.

Amenities

The cabin has 3 (3' x 10') tables, 2 (3' x 6') tables, 3 wooden benches (10' long), 24 Windsor-back chairs and 25 folding chairs. A refrigerator, microwave and coffee pot are provided, there is no stove. Any dishes must be washed and all furniture placed in its original position at the end of your rental.

The shelter is included in your rental. It is 24' x 36' with 8 picnic tables, 2 double-wide grills and 4 trash cans. There are 28 parking spaces and 2 handicap spaces available. The building maximum is 49. The barn can be added to the rental if extra space is needed. Please see the barn policy page and rates on our web page.

Decorations

This is a historical building. String, twist ties, or wire ties are permitted when decorating, as these items work well and are easy to clean-up. Garland or tulle are also allowed. Please do not use streamers or crepe paper.

Nails, staples, velcro, tacks, putty, tape or any other item which might damage surfaces in the cabin are not allowed. Rice, bird seed, table confetti, glitter, rose petals, silk petals, any other item to be thrown or released is prohibited, as it is very difficult to remove. Balloons, signs, etc. are not to be attached to entry sign or placed in the lawn/landscape. No use of straw or hay bales. No fireworks of any kind, including sparklers.

Please call the park offices if you have other questions about any decoration that you don't see listed here.

Rental Rules

Trash cans are available within the park. Littering is not permitted, and a fee may be assessed if your shelter is left with significant litter surrounding it.

Per Ohio state law, beer and other alcoholic beverages are prohibited on public grounds. Alcohol sales are prohibited.

Renters are not allowed to collect admission fees for the park. If you are holding an event that is open to the public, in which you charge a fee for participants, you must apply as a special event.

The contract holder will be held liable for all damage to plants, trees, park grounds and property resulting from the contract holder's use of the park.

No bouncy/inflatable houses.

Do not place hot items directly on the table surfaces, as it can cause damage.

Guests are permitted to move furniture, but it must be picked up and not dragged on the wood floor. Do not move any furniture from inside to the outdoor space. Fees will be added due to any damage to the cabin or if additional cleanup is required.

NO SMOKING is permitted in the cabin

Nothing may be left in the cabin overnight. Anything left in the cabin after 12:00 am will be disposed of by the cleaning personnel. There will be a \$25.00 charge if the alarm is tripped, due to early arrival.

Food Trucks and Catering

Food trucks or any other vendor that are catering your event will need to provide a permit to the park district. Parking is only permitted in the designated parking lot, and not on any grassy or natural areas. Any grills are used by trucks or caterers will need to ensure that there is no dripping grease on to the pavement. Any vendor that you hire is NOT permitted to sell any goods to the public. This requires a vendor fee that you may be assessed. If you are planning an event in which vendors, caterers or food trucks are selling goods, you must apply as a special event.

Payment and Contract

Reservations for park shelters can be made at clermontparks.org or at our administrative offices, located at 2156 U.S. Hwy 50 in Batavia. Credit/debit cards are accepted online at the time of reservation. Checks, money orders and credit/debit cards are accepted in person. **No cash transactions.**

The cabin must be reserved by an adult 18 years or older. The contract is non transferable and must be in your possession at the time of your rental.

Key/Damage Deposit

A damage deposit in the amount of \$100.00 is due the day you pick up the key. MONEY ORDER is the only accepted form of payment for the deposit. Leave the money order blank in the space that it says "pay to the order of". The deposit will be returned to you upon return of the key and inspection of the cabin. If there has been damage to the cabin or additional clean up is required, you will be contacted and arrangements made for the payment.

Keys for the Hartman Cabin are available for pick up ONLY on weekdays between the hours of 10:00 AM to 12:00 PM, at the administrative offices located at 2156 US HWY. 50, Batavia, OH. 45103.

Contact Information

Administrative Office hours: Monday – Friday, 8:00 AM - 4:30 PM

Office phone number: 513-732-2977.

If you have any problems during your rental with the cabin, grounds or building, air conditioning, heating, electric, etc., please contact our staff member at 513-732-8060.